



Film & Photography Terms and Conditions

1. Hours of Filming and Photography

- Monday to Friday only. No filming and photography will be permitted on weekends or Public Holidays (unless authorised).
- Between gate opening and gate closing:
April* 6.00am - 6.00pm
May - August 6.30am - 5.30pm
September – October* 6.00am - 6.00pm
October** –April** 6.00am - 8.00pm
Non Daylight Saving ** During Daylight Saving
- Night filming may be arranged on application. Please contact Venue Services Officer for details on (02) 9339 6621.

2. General Information

- The Applicant and participants must comply with any requests made of them by the Centennial Parklands Staff prior to, during and after activity.
- The approval of any other government agency that may be required is the applicants responsibility ie councils.
- The applicant or a representative is to be on site at all times during the shoot. A mobile telephone number is to be supplied to the Trust for that person.
- The Trust must be advised if any aspect of your shoot changes from the way it is described on the application.
- The Trust must receive any copies of any incident reports arising from the hirers activities on site.
- Trust building or lands that are depicted in a film, video or photography the hirer shall not cause any display or images, words, acts or other materials of a crude, offensive nature that is likely to injure the reputation and standing of the Trust.

3. Fees

- Fees will be calculated on application according to the current fees and charges rate card.
- Payment of location fee must be made before filming commences. Approval will not be final until payment is received and permit signed.
- Exclusive use of an area may attract a daily hiring fee in addition to the location fee.
- Late fees as specified in the fee schedule may be payable for applications received less than two business days prior to shoot.

- Cancellation fee will be payable if any shoot is cancelled less than 48 hours before agreed date.

4. Bond Payment

- Where the Trust considers maintenance or restoration works may be required after filming/ photography activities, a bond will be held prior to filming.

5. Ranger Security Officer

- It is a requirement during film shoots that a dedicated Ranger Security Officer is on duty. Their role is to enforce Parklands Regulations and where possible to assist with any reasonable request made by the production company.
- The cost of Ranger Security Officer resources is borne by the production company and will be invoiced by the Centennial Park and Moore Park Trust.

6. Public & Products Liability Insurance

- Public Liability insurance of minimum \$20 million insurance of minimum \$10 million is required for all photography. A copy of a certificate of currency must be submitted with the application.
- The Centennial Park and Moore Park Trust and officers of the Trust must be named as interested parties on the insurance policy.

7. Adverse Weather Conditions

- A refund of location fees of an amount comparable to the time lost due to adverse weather is permissible, minus the non-refundable application fee.
- A future date may be approved in lieu of time lost due to inclement weather.
- Weather hold days may be applied for and approved where it is anticipated that time may be lost due to adverse weather.
- The Trust reserves the right to alter, cancel or postpone any filming/photography on Trust lands due to the occurrence of adverse weather.

8. Vehicles

- Vehicles must remain on sealed roadways unless otherwise authorised.



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- Vehicles must observe road rules as signposted, including one way traffic flow. The 30km/h speed limit must be observed.
- Roadways must remain open at all times to through traffic, unless otherwise authorised.
- Due to the limitations of entrances and tree canopies, vehicular size restrictions apply (refer application form, Part 4 for further details).
- Directing or controlling traffic may only be managed by an RTA certified traffic controller.

9. Site Preparation

- Park features, landscapes, or built structures may not be altered.
- Fencing off park areas for exclusive use is not permitted, unless otherwise authorised.
- Special requests for site preparation may incur additional costs.
- Cables crossing pathways or tracks must be protected with appropriate covers to ensure public safety.

10. Construction and Props

- Built structures are not permitted in Centennial Park, Moore Park and Queens Park, however free standing props may be permitted.

11. Use of Trust Buildings

- The Trust does not provide buildings for production purposes.

12. Use of Ponds

- Built structures are not permitted in or over ponds.
- No boats are permitted on ponds.
- Filming is not permitted on the islands.
- Ponds are subject to inflows from stormwater drains. As a consequence, people should avoid all contact with pond water.

13. Animals

- Horses required for filming and photography will only be permitted on the horse track and in the equestrian grounds.
- Special approval is required for the use of animals in film/photography.

14. Working with Children

- Filmmakers and still photographers must hold an authority to employ any children under 15 years of age for the purposes of entertainment, exhibition and still photography. More information is available from the NSW Office for Children – the Children’s Guardian (OCCG) on (02) 8219 3600 or www.kidsguardian.nsw.gov.au
- The ‘Entertainment and Exhibition’ category under this legislation includes filming for TV commercials, feature films, TV dramas, documentaries etc. and exhibitions, such as catwalk modelling.

15. Access to Power Supply

- Electricity supply is not provided by the Trust.
- Silent mobile generators may be used and are to be arranged by production companies at their own expense.

16. Aerial Filming

- The use of any aircraft (fixed wing, helicopters, hot air balloons, parachutes, model aircraft) on or above Trust lands is prohibited.

17. Risk Assessment

- A risk assessment and safety plan must be completed by the production company prior to work commencing on site.
- It is the responsibility of the production company to ensure all legislative requirements for OH&S and public safety are met.

18. Safety Equipment

- The Trust will not supply any safety equipment necessary for using its locations or facilities.
- Safety equipment must be provided by the location hirer.

19. Damage

- The hirer will be held responsible for any damage caused to the location during the hiring.
- The hirer will be required to cover costs associated with repairing any damage

Further Information

Please contact the Venue Services Officer on (02) 9339 6621