

# Appendix 1 Governance and organisational matters

#### Corporate governance

Centennial Parklands is managed by the Centennial Park and Moore Park Trust, a statutory body established under the Centennial Park and Moore Park Trust Act 1983 (Trust Act). All Parklands' regulations are enforceable under the Centennial Park and Moore Park Trust Regulation 2009.

## Statement of responsibility

18 October 2012

The Centennial Park and Moore Park Trust's senior management and other staff have implemented an internal control process to provide reasonable assurance regarding the achievement of the Trust's objectives. The Trust's audit function includes a program of reviews to assess these controls. This system of internal control has operated satisfactorily during 2011-12.

Kim Ellis

Director and Chief Executive

#### **Credit card certification**

It is the policy of Centennial Park and Moore Park Trust to limit the use of permanent corporate credit cards to staff responsible for official functions. On 30 June 2012, the one and only card was on issue to the Director and Chief Executive. I certify that all charges were incurred for official purposes and that transaction dockets showed details of the nature and purpose of the expenditure. These acquittals were authorised by the Director Business Services and examined separately by the Trust Chairman.

The Trust's policies and procedures in force during 2011-12 complied with best practice as detailed in the policy and guidelines paper issued by Treasury.

Kim Ellis

Director and Chief Executive

#### The Trust

The Trust typically consists of eight Trustees (there were six in place as at 30 June 2012 with the remaining vacancies yet to be appointed by the Minister), who are responsible to the Minister for Environment and Heritage for overseeing the management and policy direction of the organisation.

In addition, the Trust also has finance and audit committees with external representation to help its work. These committees typically meet on a quarterly basis.

During the financial year, the Trust's activities were focussed on key areas that ensured:

- business viability
- · right of access
- increased recognition for its position and direction
- promotion of its cultural strength and expression
- review of the Trustees Corporate Governance and Orientation Manual in line with Public Sector guidelines.

### The Trustees



Mr John Walker
Chairman
B.Bus

Mr John Walker is currently the General Manager of Richmond Valley Council. He was previously Managing Director of Thrifty Australia Pty Ltd between 1998 and 2008 and prior to that General Manager, Retail Banking with Westpac Banking Corporation from 1995-1998. Mr Walker has also served as CEO for Liverpool City Council, Dominos Pizza (Australia) Pty Ltd and the West Coast Eagles Football Club. Mr Walker is a Director of a number of private companies and is a former Councillor of Woollahra Municipal Council.

Appointed February 1998. Term expires February 2013. Appointed as Chairman in February 2010.



Ms Yvette Pietsch
Deputy Chair
B.Bus, M.Tax

Ms Yvette Pietsch is a Taxation and Business Advisory Partner at Pitcher Partners NSW. She is a member of the Institute of Chartered Accountants in Australia and the Australian Institute of Company Directors, and a Fellow of the Taxation Institute of Australia. Ms Pietsch is a local resident who is actively involved with Centennial Parklands and many of its facilities.

Appointed February 2004. Term expires February 2013.



Ms Lindley Edwards
BBus (Acc), BBus (Banking/
Finance), Grad Dip (Corp Gov)

Ms Lindley Edwards is currently the Group Managing Director of AFG Venture Group. She is a Fellow of the Financial Services Institute of Australia. Ms Edwards is also a non-executive Director and Advisory Board member of various organisations including Asialink and the Asia Society.

In addition, she is a Governor of the Centennial Parklands Foundation, Member of the Australian Federal Government Co-Operative Research Committee, a non-Executive Director of Grameen Foundation Australia, and a non-Executive Director of the University of Western Sydney Foundation. In the year 2000 Ms Edwards was admitted to the Australian Businesswomen's Hall of Fame.

Appointed November 2010. Term expires April 2014.

## Trustees departed in 2011-12



Anne Keating



Fran Meagher



Mr Lesli Berger BA LLB

Mr Lesli Berger is currently the General Manager of Fivex Commercial Property. He has been involved in several high-profile award-winning developments, the most notable of which is the redevelopment of the old Westpac Bank building on the corner of New South Head Road and Knox Street, Double Bay.

In 2007 Mr Berger won the award for the Australian Property Institute Eureka Funds Management Young Achiever of the year. He was a former Councillor of Woollahra Council, and currently holds roles as Chairman of the Double Bay Partnership, and Member of Living North Sydney Steering Committee 2012. Mr Berger is a member of the Liberal Party and was a President of the Vaucluse Young Liberals.

Appointed March 2012. Term expires March 2016.



**Ms Ita Buttrose** AO, OBE

Ms Ita Buttrose AO, OBE is an accomplished communicator advising corporate, community and welfare organisations and has a wealth of experience across a broad range of industry sectors. She currently runs a specialist publishing company, is national president of Alzheimer's Australia, the NSW Government representative on the Australian Bravery Decorations Council, Advisory Board Member of the Australian Women Chamber of Commerce & Industry and is a Member of the Sydney Symphony Council. She is also Vice President Emeritus of Arthritis Australia and national patron of the Macular Degeneration Foundation.

Ms Buttrose was the Founding Editor of Cleo Magazine, the youngest-ever editor of The Australian Women's Weekly, and the first woman to edit a major metropolitan newspaper in Australia when appointed Editor-in-Chief of the Daily & Sunday Telegraphs.

As a Centennial Park local, Ms Buttrose is a frequent visitor to Centennial Park and formerly served as a Trustee from 1993 to 1996.

Appointed March 2012. Term expires February 2016.



Mr Giles Edmonds
MA (Cantab), MSc, MCom

Mr Giles Edmonds was appointed to the Centennial Parklands Community Consultative Committee in January 2010 and has been its Chairman since February 2012 (as Chair of this Committee, he automatically becomes a Trustee).

Mr Edmonds is currently Managing Consultant for S A Partners, an international management consultancy. With many years' experience as a senior executive in the finance and other industries, industry, he brings a wealth of experience and knowledge to the Trustee board. Having lived next to Centennial Park for the last 25 years, Mr Edmonds is interested in assisting the Parklands remain financially strong so that all users, both existing and future generations, can continue to share the great experiences the Parklands has to offer.

Appointed February 2012. Term expires February 2014.

#### **Trust Attendances**

Trust	Audit And Risk	
Meetings	Committee	Notes
8 (9)	3 (4)	Chair since February 2010
8 (9)	2 (4)	Deputy Chair since February 2010
9 (9)	-	Term expired May 2012
7 (9)	2 (3)	_
5 (5)	-	_
5 (5)	_	_
5 (5)	1 (1)	Term expired February 2012
4 (4)	-	_
	Meetings  8 (9)  8 (9)  9 (9)  7 (9)  5 (5)  5 (5)	Trust Meetings         And Risk Committee           8 (9)         3 (4)           8 (9)         2 (4)           9 (9)         -           7 (9)         2 (3)           5 (5)         -           5 (5)         -           5 (5)         1 (1)

NB: John Hunter is the independent non-Trust member of the Audit and Risk Committee. He attended three meetings in 2011-12.

#### Significant committees established or abolished

The Marketing Committee was abolished during 2011-12, after completing its function, while the Finance Committee functions were absorbed into the Audit and Risk Committee scope.

#### **Community Consultative Committee**

There were six meetings of the Community Consultative Committee in 2011-12.

Name	Term	Meetings attended
Giles Edmonds (Appointed Chair February 2012)	February 2010 - February 2014	6 (6)
Vicki Etherington AO	February 2012 - February 2014	4 (4)
Andrew Glover	February 2012 - February 2013	4 (4)
Melinda Hayton	February 2010 – February 2014	3 (6)
Rosemary Kingsford	February 2010 - February 2014	6 (6)
Sandy Libling	February 2008 – February 2012	1 (2)
Lise Maddocks	February 2012 - February 2014	4 (4)
Fran Meagher (Appointed Chair February 2010)	February 2008 – February 2012	2 (2)
Bruce Morrow	February 2009 – February 2013	2 (6)
Lucy Pryor	February 2011 - February 2013	1 (6)
Michael Schapiro	February 2011 - February 2013	6 (6)
Stacy Warren	February 2008 – February 2012	1 (2)

## **Risk management**

## Internal Audit and Risk Management Attestation for the 2011-2012 Financial Year for the Centennial Park and Moore Park Trust

I, Kim Billis, Director and Chief Executive of the Centennial Park and Moore Park Trust, am of the openion that the Centennial Park and Moore Park Trust has interest audit and risk management processes in operation that are, in all material respects, compliant with the corollegy rements set out in Treasury Circular NSW TC 09/08 Internal Audit and Risk Management Policy. These processes provide a level of assurance that nearbles the sen or management of the Centennial Park and Moore Park Trust to understand, manage and satisfactority centre! risk exposures

I, Kim Elis, Director and Othel Exposure of the Contennal Park and Moore Park Trust, am of the opinion that the Audit and Risk Committee for the Contennial Park and Moore Park Trust is constituted and operates in accordance with the independence and governance requirements of Treasury Circular NSW TC 09.08. The Chair and Members of the Audit and Risk Committee are:

- Independent Chair, Ms Yvette Pietsch, 2010; 2013.
- Independent Member 1, Mr John Walker, 2010 2013.
- Independent Member 2, Mr John Hester, 2010 2014.
- Independent Member 3, Mr Les i Berger, 2012 2015.
- Non-inaspendent Momber 1, Mr Kim Ellis, 2011 2015

Director and Child Executive

28 August 2012

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#### Insurance coverage

The Trust's insurance coverage with the NSW Treasury Managed Fund includes policies for workers compensation, public liability, motor vehicle, property and miscellaneous insurance. The Trust continued to operate a rigorous reporting system for injuries and risks in the Parklands. The reports generated by this system were systematically followed up and stored for future reference. When an incident may have had insurance implications, the Trust sent the details to the Trust's risk managers for advice and liaison with the Trust's insurers. All incidents were investigated and any associated maintenance issues addressed via a work request system.

The Trust's OHS committee conducted regular workplace inspections and reviewed all incident and hazard reports. The Trust incorporated risk mitigation strategies into all its day-to-day activities and programs and into key documents such as licence agreements. It also regularly reviewed and updated its safe work method statements.

The Trust implemented its Risk Assessment and Management Strategy and reviewed potential risks and mitigation strategies. These 'risks' range from variations in the business viability of key lessees and licensees and other funding sources to traffic and parking issues.

These actions are consistent with the Trust's Risk Management Framework, including an internal audit program and key reviews.

## Reporting incidents and managing risks

The Trust is committed to ensuring the safety of employees, contractors, visitors and tourists, with a large number of public users accessing its facilities on a daily basis. One manifestation of this commitment was the implementation of a new incident reporting system, which was extensively utilised by Ranger Security Officers, other Trust employees and visitors. The system logs and tracks the status of completion for all incidents.

Regular reports were provided to the Trust Executive and appropriate remedial action was taken on individual incidents, whilst work is planned for where patterns of incidents were identified (for example, at the Learners Cycleway and in the vicinity of Robertson Road gates).

Data from the reports will also inform revisions to the traffic management plan and it helped facilitate and inform consultation with Parklands user groups such as cyclists and dog owners.

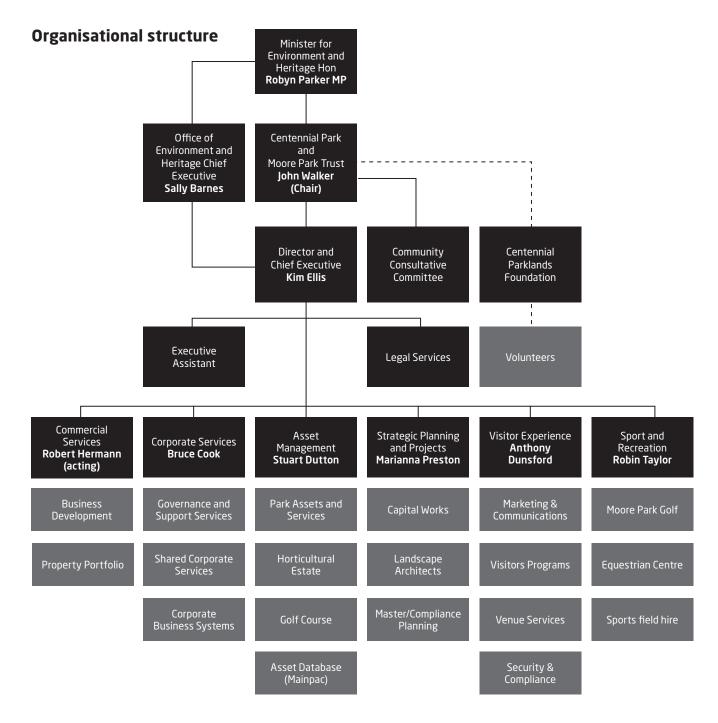
Trust Rangers and Ranger Security Officers monitored visitor safety, protected assets and responded to numerous incidents and accidents across Centennial Parklands. In addition, Ranger Security Officers were used in large numbers to enforce Trust regulations at major events.

With the large-scale events conducted in the Parklands, managing patron flow whilst minimising impact on other park users is a challenge, as is managing the potential pedestrian/vehicle conflict.

Trust mitigation strategies include fenced corridors of access to control pedestrian flow to and from the event sites and the enforcement of the Trust's regulation regarding no parking after sunset. The implementation of these strategies is borne by event promoters.

Cycling incidents continue to be of concern to the Trust, which is committed to safe recreational and commuter cycling in Centennial Parklands. Extensive consultation was undertaken with Bicycle NSW, Cycling NSW, Cycle Centennial, NSW Police, the City of Sydney and the community on a draft plan to improve visitor safety in this area. This process will carry over into 2012-13.

## Appendix 2 **Organisation**



#### **Organisational description**

The Trust's management is led by the Director and Chief Executive (DCE) who works within the parameters of the Trust and is also responsible to the Director-General of the Office of Environment and Heritage for administrative issues.

For certain approvals and actions, the DCE is responsible to the Minister for Environment and Heritage.

The DCE leads the development and implementation of the Trust's strategic, corporate and annual business plans to meet its short and long-term objectives, and provide staff with a strong vision and business direction. Best practice management, sustainable development and the financial viability of the Trust are the key focuses of this role.

### The Executive team

#### Kim Ellis

Director and Chief Executive Officer MBA, BA(MIL), GRAD DIP HRM

Kim is responsible for leading the organisation and ensuring the Trust meets its strategic operational, financial and custodial objectives. He provides high level advice to the Trustees and Minister and manages the important and complex stakeholder relationships with community, government and industry.

#### **Stuart Dutton**

Director Asset Management MBA

Stuart is responsible for the maintenance and presentation of the physical fabric of Centennial Parklands, including the landscape, buildings, ponds and buried infrastructure.

#### **Marianna Preston**

Director Strategic Planning and Projects B Land Arch (Hons)

Marianna is responsible for compliance and master planning; major project development; securing capital funding and delivery of all capital improvements.

NB: Marianna Preston has subsequently left the Trust

#### **Anthony Dunsford**

Director Visitor Experience BA Comm

Anthony is responsible for customer service, visitor programs, events, marketing, media liaison and public affairs, publications, ranger services, security services, recreation services, volunteers, visitor research, visitor safety, education and interpretation.

NB: Craig Easdown acted Director Visitor Experience at various times throughout 2011-12.

#### **Bruce Cook**

Director Corporate Services MBA

Bruce is responsible for the management of the organisation's overall business systems and performance, plus also oversees its shared services agreement for corporate services.

#### **Robert Hermann**

A/Manager Commercial Services BA (Hons), MBA

Robert is responsible for overseeing new commercial products and services, contracts, licences and tenders, as well as managing lessee and licensee relationships.

#### **Robin Taylor**

Manager Sport and Recreation BSc (PhysEd), MBA, Dip Golf Mgt

Robin is responsible for establishing a new Sport and Recreation portfolio, consolidating the sports and recreational businesses and operations of the Trust under one management structure. This work includes oversight of Moore Park Golf and the Centennial Parklands Equestrian Centre.

#### **Executive officer information**

	2007-08		2008-09		2009-10		2010-11		2011-12	
SES Grade level	Male	Female								
8										
7										
6										
5										
4										
3	1		1		1		1		1	
2										
1										

### Staff matters

#### Code of Conduct

The Centennial Park and Moore Park Trust's Code of Conduct outlines the expected standards of behaviour and guides staff on how to deal with ethical issues that may arise in the course of their work.

The Trust's values as an organisation are based on trust, respect and recognition of the significant roles the Trust plays in managing the Parklands. The Code of Conduct is an important element of maintaining that trust, respect and recognition.

The Trust's Code of Conduct is in alignment with the Department of Premier and Cabinet revised its "Model Code of Conduct for NSW Public Sector Agencies".

## Ethnic Affairs Priorities Statement

The Trust is committed to the principles of multiculturalism, encouraging participation of people from diverse cultural and linguistic backgrounds in all Parklands events and visitor programs.

The Trust's Plan of Management has taken into account the significant cultural diversity in the suburbs surrounding Centennial Parklands. 40% of the population in its local and

district visitor catchment area was born overseas and the Parklands continued to be an important meeting place for a host of diverse communities.

A key strategic direction in the Trust's Plan of Management is to promote cultural diversity and expression, and the use of the Parklands for cultural activities. Helping to achieve this goal, a number of key personnel employed within the Parklands themselves represent a range of diverse cultural and linguistic backgrounds.

Multicultural issues are included in the Trust's induction program and flexible, inclusive consultation processes are included in Trust planning.

#### **Shared Services**

The Trust's corporate services
– finance, human resources and information technology – are outsourced to the Department of Premier and Cabinet. Trust employees have access to human resource and occupational health and safety (OHS) services, either by telephone, email or through regular visits by the service provider. Employees are also able to access payroll and leave data via the online payroll and employee portal.

#### Implementing Equal Employment Opportunity Strategies

The Trust strives to ensure that its work places are free of discrimination and harassment, and that the Trust's practices and behaviour do not disadvantage people because they belong to a particular group. Staff members are encouraged to take advantage of flexible working arrangements and leave options to help them maintain an effective work and life balance.

## Occupational Health and Safety

Training was provided to members of the Occupational Health and Safety (OHS) committee in line with the continued commitment of the Trust to comply with all safety and WorkCover workplace requirements. Training was also provided to other staff members to assist, and promote awareness and technical expertise in implementing, the Trust safety management system.

The OHS Committee is consulting at present to promote health and well being in the workplace. There were no WorkCover NSW prosecutions involving Centennial Parklands during the financial year.

#### **Consultants**

Thresholds	Engagements	Cost	
Consultancies equal to or more than \$50,000	0	\$0	
Total consultancies less than \$50,000	7	\$51,490	
Total consultancies		\$51,490	

#### Trends in the distribution of EEO groups

EEO group	Benchmark	Percentage of Total Staff			
	or target —	2010	2011	2012	
Women	50.0%	44.0%	47.5%	47.5%	
Aboriginal people and Torres Strait Islanders	2.6%	0.0%	0.0%	0.0%	
People whose first language was not English	19.0%	11.0%	8.3%	10.9%	
People with a disability	N/A	0.0%	1.7%	0.0%	
People with a disability requiring work-related adjustment	1.5%	0.0%	0.0%	0.0%	

EEO group	Benchmark	Percentage of Total Staff			
		2010	2011	2012	
Women	100	105%	110%	109%	
Aboriginal people and Torres Strait Islanders	100			n/a	
People whose first language was not English	100	n/a	n/a	n/a	
People with a disability	100		n/a	n/a	
People with a disability requiring work-related adjustment	100			n/a	

Note 1. A distribution index of 100 indicates that the centre of the distribution of the EEO group across salary levels is equivalent to that of other staff. Values less than 100 mean that the EEO group tends to be more concentrated at lower salary levels than is the case for other staff. The more pronounced this tendency is, the lower the index will be. In some cases the index may be more than 100, indicating that the EEO group is less concentrated at lower salary levels.

Note 2. The distribution index is not calculated where EEO group or non-EEO group numbers are less than 20.

#### **Staff statistics**

#### **Centennial Park and Moore Park Trust**

Staff numbers (as at 30 June 2012). All statistics shown in the following tables are expressed as equivalent full time unless otherwise stated.

Headcount	2010	2011	2012	% Change 2011 to 2012
Headcount at census date	60	66	62	-6.06%
Non-casual headcount at census date	59	61	59	-3.28%

#### Numbers of female and male staff within salary levels (headcount as at 23 June 2012 - census date)

Salary level	\$0 - \$40,662	\$40,662 - \$53,407	\$53,407 – \$59,705	\$59,705 – \$75,552	\$75,552 – \$97,702	\$97,702 - \$122,128		>\$122,128 (SES)	Total
Female	-	_	4	2	13	4	3	-	29
Male	-	5	9	6	5	6	1	1	32
Totals	-	5	13	8	18	10	4	1	59

#### Numbers and level of SES staff

	2009-10	2010-11	2011-12
Level 3	1	1	1
Total	1	1	1

#### **Volunteer hours**

The Volunteer Program at Centennial Parklands is an important opportunity for the community to contribute to environmental projects in the Parklands.

In 2011-12 the Centennial Parklands Volunteer Program included:

Volunteer Group / Activity	Volunteer Hours contributed
Annual events (National Tree Day, Clean up Australia Day)	266
Archive	203
Bird Surveys	54
Bush Regeneration	285
Greenfriends Meditation	272
Ponds Group – Carp management (Grass Roots program)	954
Ponds Group – Carp research	125
Ponds Group – Carp (Fishing 4 Therapy program)	648
Ponds Group – Litter Pickup	162
Corporate – Carp management	805
Corporate – Weeding / Litter Collection	1578
Pond Group – Celtis Weeding	30
Growing Group – propagation, watering and plant sales	1258
Handyman	41
School Clean Ups	42
Fishing clinics / Corporate Assistants	40
Water Quality Measuring	72
Volunteer Surveys	50
Visitor Information Counter	335
Bat Surveys	70
Photography and Blog	50
CCC and Trust meetings	198
Volunteer Administration	106
Brochure Stand Refill / Mail delivery	30
Foundation Events Committee	350
Media Support Program	10
Conservation Volunteers Australia	896
Misc – Volunteer Meetings, Presentations, Partner Gatherings, Event and one off volunteering	323
Total	9257

## Government Information (Public Access) and Statement of Affairs

The Government Information (Public Access) Act 2009 (NSW) (GIPA Act) focuses on making government information more readily available. In accordance with the Trust's obligations under the Act, the annual report includes information on the release of information and the total number of valid access applications received by the Trust.

#### Structure and functions

The primary responsibility of the Trust is to ensure the sustainable management of urban parkland and leisure facilities on behalf of the people of NSW. The Trust's Plan of Management and associated key result areas have been developed to help meet these objectives.

## Effect of functions on members of the public

The Trust has a direct effect on the public by encouraging the use and enjoyment of Centennial Parklands. The Trust's objectives are to maintain and improve Trust lands and encourage their use and enjoyment by increasing the recreational, historical, scientific, educational, cultural and environmental value of the lands, maintaining the right of the public to use the lands and protecting the environment in the Parklands.

## Public participation in policy development

The public can participate in policy development through the Community Consultative Committee, as well as through public consultation processes relating to various plans, surveys and activities.

## Categories of documents held by the Trust

The categories of documents held include:

- policy documents and correspondence, including memoranda and circulars
- policy and planning documents which assist the Trust.

#### Accessing and amending Trust documents

Policy documents, annual reports and brochures may be obtained by contacting the Trust.

Applications for access to Trust documents under GIPA should be accompanied by a \$30 application fee and sent to:

GIPA Officer Centennial Parklands Locked Bag 15 Paddington NSW 2021

Applications to amend documents relating to an individual's personal affairs may also be made to this address. Arrangements can be made to obtain copies of documents or to inspect them by contacting the GIPA and privacy officer (02) 9339 6699 or emailing: info@centennialparklands.com.au

## Applications under the Government Information (Public Access) Act 2009

The Trust received two applications under the *Government Information* (*Public Access*) *Act 2009* (GIPA Act) in the reporting year.

#### Details of internal review results

No internal reviews were undertaken in 2011-12.

### Details of applications that were denied

No applications were denied in the 2011-12 reporting period.

#### Schedule 2 Statistical information about access applications

Table A: Number of applications by type of applicant and outcome\*

		Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/ deny whether information is held	Application withdrawn
Media								
Members of Parliament								
Private sector business								
Not for profit organisations or community groups								
Members of the public (application by legal representative)	, .	1						
Members of the public (other)		2						

<sup>\*</sup> More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Personal information applications*		3						
Access application (other than personal information applications)								
Access applications that are partly persona information applications and partly other	al							

<sup>\*</sup> A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

#### Table C: Invalid applications

Reason for invalidity	No of applications
Application does not comply with formal requirements (section 41 of the Act)	_
Application is for excluded information of the agency (section 43 of the Act)	_
Application contravenes restraint order (section 110 of the Act)	-
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	_

#### Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 to Act

	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	0
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

<sup>\*</sup> More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

#### Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act

	Number of occasions when application not successful
Responsible and effective government	0
Law enforcement and security	0
Individual rights, judicial processes and natural justice	0
Business interests of agencies and other persons	0
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0

#### Table F: Timeliness

	Number of occasions when application not successful
Decided within the statutory timeframe (20 days plus any extensions)	
Decided after 35 days (by agreement with applicant)	
Not decided within time (deemed refusal)	
Total	

#### Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total
Internal review			0
Review by Information Commissioner*			0
Internal review following recommendation under section 93 of Act			0
Review by ADT			0
Total			0

<sup>\*</sup> The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

#### Table H: Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications for review
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

#### **Reviews and Appeals**

There were no reviews or appeals conducted by either the NSW Ombudsman or the Administrative Decisions Tribunal.

#### Privacy and personal information protection

During 2011-12 the Trust received no applications under the Privacy and Personal Information Protection Act 1998. The Trust continues to monitor compliance with this Act. The Trust's privacy policy is available on the Trust's website at: www. centennialparklands.com.au

#### **Legislation and** legal change

Minor amendments were made to the Centennial Park and Moore Park Trust Act 1983 during the reporting year to improve the operational efficiency of the Trust and remove redundant provisions in the Act.

Amendments included an extension on the maximum term of leases and licences, and a range of administrative process updates.

#### **Acts administered** by the trust

The Trust administers and operates under the terms of the Centennial Park and Moore Park Trust Act 1983.

#### **Significant judicial** decisions

There were no significant judicial decisions in the 2011-12 year.

#### Controlled entities

The Trust controls the Centennial Parklands Foundation under Section 45A(1A) of the Public Finance and Audit Act 1983.

#### Overseas visits

No overseas visits were undertaken in 2011-12.

#### **Grants to non-government** organisations

There were no grants to nongovernment organisations during 2011-12.

#### Research and development

No research and development projects were undertaken during 2011-12.

#### **Contracting and** market testing

New contracting and market testing during 2011-12 was undertaken with regard to the operation of a new livery services provider at the Centennial Parklands Equestrian Centre, TLC.

## List of abbreviations used throughout this Report

**CEED** Community Engagement and Events

Department

**CIMS** Customer Information Management System

**CIP** Capital Investment Progam

**CCC** Community Consultative Committee

**CPI** Consumer Price Index

**DCE** Director and Chief Executive

**EEO** Equal Employment Opportunity

**Fol** Freedom of Information

GIPA Government Information (Public Access)

**GJ** Gigajoule

JCC Joint Consultative Committee

Kg KilogramsKL Kilolitres

kWh Kilowatt hours

**LGAs** Local Government Authorities

**MEOG** Moore Park Events Operations Group

**ML** Megalitres

**NSW** New South Wales

**OHS** Occupational Health and Safety

PIP Park Improvement Plan

PDF Page display format

PGA Professional Golf Association of Australia

**SWMS** Safe Work Method Statements

**TMP** Tree Master Plan

**VIC** Visitor Information Counter

WRAPP Waste Reduction and Purchasing Policy

## **Acknowledgements**

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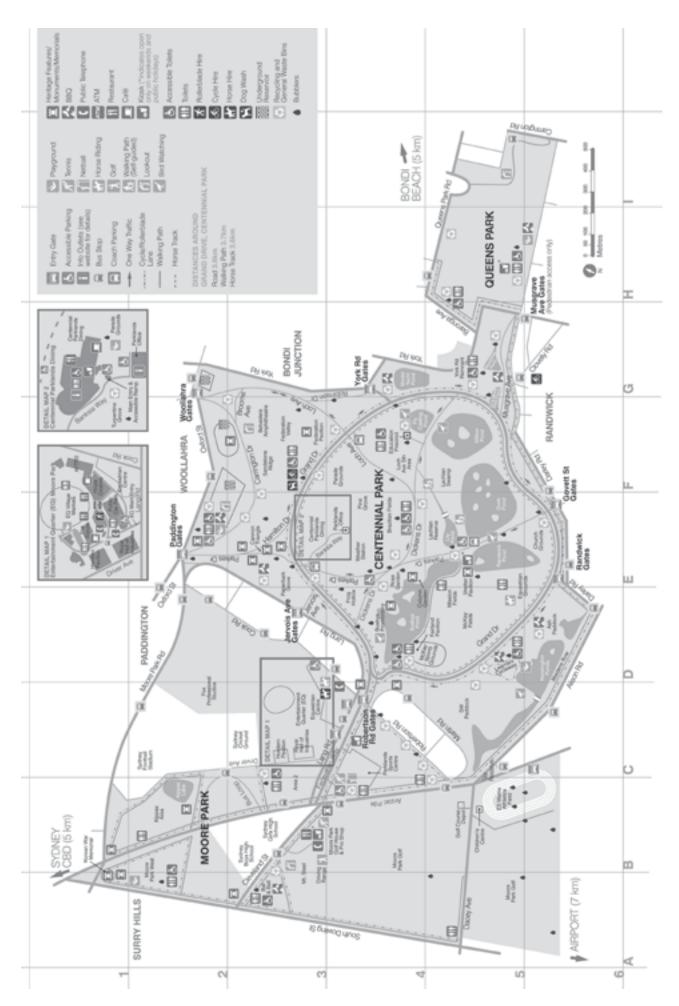
**Availability** 

NSW Government bookshops www.centennialparklands.com.au

Centennial Parklands Office

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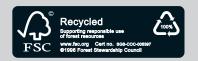


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centennial park moore park queens park

Centennial Park and Moore Park Trust Locked Bag 15 Paddington NSW 2021

Parklands Office Counter Banksia Way Centennial Park Monday to Friday 8.30 am - 5.00 pm

**Visitor Information counter** 

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Centennial Park, Moore Park and Queens Park are open to the public 365 days a year.

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