



Booking amendment

Client name: _____

Horse name: _____

Stable # _____

Tack room # _____

Feed room # _____

Amendment /start date: _____

Any request for changes to billing frequency, quantities billed and/or change to membership level during the booking period must be submitted **14 days prior to the next billing date**. The determination will be advised in writing to the Applicant at the sole discretion of CPEC Management as per Booking Terms and Conditions.

Cancellation

- Float space (please return your pass to the CPEC office)
- Feed room
- Private Tack room

(for stable cancellation please complete the *Stable Cancellation Form*)

Change to membership level:

From: Gold To: Gold
 Platinum Platinum
 Clydesdale Clydesdale

Date effective: _____

Change to invoice cycle:

From: Monthly To: Monthly
 Quarterly (5% discount to stable fees only) Quarterly
 Annual (10% discount to stable fees only) Annual

Date effective: _____

Extension to booking:

- Stable New end date _____ or Ongoing
- Float space New end date _____ or Ongoing
- Feed room New end date _____ or Ongoing

Change to existing booking:

- Current stable # New stable # Date effective: _____
- Current feed room # New feed room # Date effective: _____
- Current tack room # New tack room # Date effective: _____



Booking addition

- Feed room Date effective: _____
- Private tack room Date effective: _____
- Float space (please complete *Registered Vehicle Permit Application Form*)

Change of Horse

Previous horse name: _____

New horse name: _____

Please ensure an Animal Health Declaration Form is submitted for any horse entering or returning to CPEC for periods greater than one night and your horse is up to date with Tetanus and Strangles vaccination (an Animal Health Declaration Form can be collected from the CPEC office or downloaded from our website) .

Signature: _____

Client name (please print): _____

Date: _____

Office use only:

Equestrian Grounds key	<input type="checkbox"/> Allocated & date _____	Key no: _____
	<input type="checkbox"/> Returned & date _____	
Float space permit	<input type="checkbox"/> Allocated & date _____	
	<input type="checkbox"/> Returned & date _____	